

## INTERNSHIP PROGRAMS WITH EHOMEMAKERS

**eHomemakers** being a social enterprise, operates largely with the assistance of complementary resources like volunteers and interns in variety of areas be it in the office administration, field activities, events or projects. Volunteer internship opportunities are available for students who are keen to gain practical experience in all aspects of a social enterprise whose community work and projects focuses largely on the disadvantaged.

To know more about **eHomemakers**, visit the following links:

<http://www.ehomemakers.net/en/index.php>

<http://www.advocacynet.org/page/ehomemakers>

### Types of Internships

Program 1	<p><b>Community Service Intern</b></p> <p>Scope involve interviews and blog about disadvantaged women and their issues, take photographs of these women in their environment, engage community through social media and monitor forums. Work on community projects to assist these disadvantaged women.</p> <p><i>Qualification: Knows social media well, excellent Writing skills in English, interested to engage communities in social issues</i></p>
Program 2	<p><b>Video (internet TV talk show) Development Intern</b></p> <p>Scope involve managing hardware and storage CDs, involved in filming videos of subject matter and edit final output to update into U-tube, produce marketing videos or documentary films for internet TV, research and assist in production of internet TV talk shows on women and community issues.</p> <p><i>Qualification: Advanced knowledge in camera angle and lighting and handling camcorders, skills in editing videos, experience in researching issues through subject interviews</i></p>
Program 3	<p><b>Web-Content Intern</b></p> <p>Scope involve researches on work life balance issues, capturing eHomemakers activities via photo shoots, creating and writing articles for web updating into eHomemakers website.</p> <p><i>Qualification: Understand basic HTML, basic web updating and willingness to learn, excellent writing in English, excellent internet research skills.</i></p>
Program 4	<p><b>ecoBasket Handicraft Intern</b></p> <p>Scope involve assisting in marketing activities of ecoBasket – promote ecoBaskets in exhibitions / bazaars and buyer engagement, backend work from packing, inventory taking to photo-shopping photos and organizing handicraft activities.</p> <p><i>Qualification: Business intern who has high interest in social enterprise operation</i></p>
Program 5	<p><b>DWMA Support Intern</b></p> <p>Scope involve engaging NGOs users for eHomemakers SMS application, assist in training users on functionalities of this application, reinforcement activities for application adoption into NGOs operations and marketing activities for new user engagement.</p> <p><i>Qualification – Business intern with flair for all things technical, patience dealing with people and good communication skills.</i></p>
Program 6	<p><b>Project Intern</b></p> <p>Scope involve carrying out activities as detailed per project initiated by eHomemakers. These projects may involve working with community based in rural community which will involve living in that community carrying out training activities, engagement in handicraft, video filming, blogging about experience, fostering relationships with the head of village/community and community and achieving set objectives.</p>

<i>Qualification: Well rounded intern with excellent communication and writing skills in English, interested to engage communities in social issues and working with the communities, very hands-on activities</i>
--

## Required Qualifications

These programs look for mature, hardworking individuals in post-secondary studies or post graduates who can handle diverse working conditions, a wide range of learning opportunities and interested in the area of community service. Having experience in community service work is ideal but not a requirement. Applicants must speak and write fluently in English. Knowledge of Bahasa Malaysia or Mandarin is an advantage.

## Duration of Internship

The duration of internship with eHomemakers is a minimum of three months for applicants studying in non-Malaysian universities or colleges, and two months for applicants studying in Malaysia.

## Intern Obligations

The foreign volunteer intern is responsible for their respective travel fare to the host country, travel permits, passports and any health clearances required. All prospective volunteer interns will give 40 dedicated hours of volunteer work per week and during off time, be involved in community activities as and when required.

## Host Obligations

eHomemakers will provide an engagement letter on acceptance of the application in which the internship program is detailed along with any arrangements accorded. Ongoing field supervision, coaching, technology and training will be provided during the length of the internship. Certificates and detailed performance assessment are provided for interns who are required to carry out self-assessments.

## Location of Internship, Compensation & Living arrangements

The base of the internship is eHomemakers office in Taman Tun Dr Ismail, Kuala Lumpur with field assignments involving to the project sites. Volunteer interns with eHomemakers are not compensated financially but dependent on the project at hand, some project allowance or reimbursement may be accorded which is dependent on the project grant. For foreign interns, assistance in facilitating living arrangements will be provided upon request.

## How to apply

eHomemakers accepts applications throughout the year, and internships can commence any time during the year. Please send in your updated CV with a cover letter to eHomemakers and correspondingly fill out [the attached form](#).

Our contact details are:

eHomemakers c/o Corpcom Sdn Bhd  
P.O. Box 3031  
Taman Tun Dr Ismail  
60000 Kuala Lumpur  
[registration@ehomemakers.net](mailto:registration@ehomemakers.net)